

## Policies, Guidelines, Procedures and Forms Library

**TITLE/NAME OF POLICY/GUIDELINE:** Use of Member Information by Zonta Leaders Policy - ZI

**Document Classification:** Policy

**Bylaw Supporting:**

**Manual Location:**

**Committee Responsible:**

### Document control:

Original Document	Date: February 2004
First adopted by the ZI Board	Date: February 2004
Most recent review by the ZI B&RC	Date:
Most recent review by the ZI Risk Manager	Date:
Amended policy adopted by the Board, posted on website	Date: February 2010
Next review date	Date:

Related documentation (bylaws, procedure, process, guidelines)	Use of Member Information by Zonta Leaders Declaration Form - ZI
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### POLICY:

Any Zonta information provided to a Zonta Leader:

- Zonta International Officers and Directors,
- Zonta International Foundation Officers and Directors,
- Appointed or elected International Committee Members,
- District Board Members and appointed and elected District Committee Members,
- Club Board Members and Club appointed and elected Committee Members,

by Zonta International Headquarters, as determined by the ZI Board, shall be used for legitimate Zonta business purposes only, in accordance with the Rules of Procedure of Zonta International and guidelines established by the Zonta International Board, and shall not be used for commercial, sectarian or partisan political purposes, or other purposes not sanctioned by Zonta International.